

## **2018-2019 Clinical Fellowship Guidelines**

The Hopkins Centre: Research for Rehabilitation and Resilience (the Centre) is committed to improving disability and rehabilitation practices, service delivery and systems by developing, translating and implementing interdisciplinary research evidence about real world problems.

### **Aims**

Clinical Fellowships are an integral part of The Hopkins Centre's approach to embedded models of research that promote continuous, positive relationships and interactions between clinicians, researchers and other key end-users of research. The aim is to develop and maintain a credible exchange of scholarship and knowledge transfer to benefit rehabilitation services and the people who utilise these services.

The objectives of Clinical Fellowships are to increase clinician-led research to ensure close links between practice and research, build research capacity and optimise translation opportunities in the area of rehabilitation. The primary focus of Fellowships is research that improves outcomes for people living with the long-term consequences of acquired brain injury, amputation, persistent pain, and spinal cord injury as well as developmental, age-related and other life-long disabling conditions. It includes people's networks of support.

Applications are open to a range of disciplines including medicine, nursing, allied health and clinicians at any stage of their career. There are two Fellowship opportunities available.

### **Fellowship Opportunities**

#### *(1) Short-term Intensive Clinical Fellowships [3 to 4 Fellowships are available]*

Short-term Clinical Fellowships are available to clinicians who are currently research active. This includes professionals who conduct research as part of their health service position, or are currently named investigators in research projects (i.e. funded within in the last 2 years). Short-term Clinical Fellowships are valued at \$10,000 and must be completed within a 6-month period. Successful Fellows may use this time in a variety of ways to progress their research and/or translate their research into practice, for example; scoping reviews, data analysis, writing publications/reports or writing content for dissemination to end-users.

Fellows may also choose to visit or work at sites during the course of their Fellowship to further newly established collaborations that promote interdisciplinary approaches.

*(2) Long-term Clinician-Researcher Fellowships [1 Fellowship is available]*

Clinician-Researcher Fellowships are available to clinicians with postgraduate research qualification (minimum Honours 2A in research), clinicians currently enrolled in a Higher Degree Research (HDR) program, or clinicians seeking to progress postgraduate research qualification as part of the Fellowship. Clinician-Researcher Fellowships will be offered for a period of 12 to 18 months to support the close integration of clinical practice and research that furthers service development and a program of research. It is expected that the Fellow's program of research will be coordinated with the Service Area and will be interdisciplinary and collaborative in the approach. Financial or in-kind contribution to the Fellowship from the host Service Area is highly desirable, but not an essential requirement for funding. Co-supervision by the Service Area and The Hopkins Centre is a requirement of the Fellowship. Fellows who do not yet have a postgraduate research qualification (i.e. MPhil or PhD) need to demonstrate a plan for this to occur relevant to their career opportunities.

### **Funding Available**

- 1) Four Short-term Clinical Fellowships valued at \$10,000 each are available. Fellowships can be taken up full-time or part-time with the approval of the Employer, Host Organisation (if different) and must be completed within 6 months (or by December 2019 – whichever is earlier).
- 2) Clinician-Researcher Fellowships are valued up to \$55,000 (including GST). The maximum number of Fellowships available each year is one.

Unspent Fellowship funds must be returned to The Hopkins Centre.

### **Timeframe**

Short-term Clinical Fellowships must commence by 1 February 2019 and completed by 30 December 2019.

The Clinician-Researcher Fellowship must commence by 1 February 2019, and must have completed by 31 December 2020.

The timeline for selection is below.

If no suitable Clinician-Researcher Fellowship applications are received, these funds will be rolled into Short-term Intensive Clinical Fellowships.

11 September	Calls for Applications
5 November	Close for Applications
5 Nov – 3 Dec	THC Management Committee selection
Early December	Successful Applicants Announced
End January	Research Grant Agreements negotiated
	Option to discuss feedback with the Director of Research is available.

### Eligibility for Short-term Intensive Clinical Fellowships

- a. Fellows must be full time, clinical staff members of the Division of Rehabilitation, Metro South Health Service or currently working in a clinical capacity within one of the Affiliate Partner Organisations of The Hopkins Centre. Applicants must demonstrate that they will remain employed with their existing Employer for the duration of the Fellowship and up to 6 months post Fellowship.
  - i. Eligible Division of Rehabilitation, MSH clinical staff must be working in one of the following service areas: SIU, TRP, SPOT, ABIOS/STEPS, BIRU, BIRU Day Hospital, Jasmine Unit, PPMS, ABI-TRS and Amputee Rehabilitation Clinic. Allied health professionals working in DoR clinical services do not need to be directly line managed by DoR to be considered DoR staff, but do need to be able to demonstrate a significant and ongoing relationship with one of these services.
- b. Fellowships are available to medicine, nursing and allied health disciplines and applicants must be currently working in a clinical capacity.
- c. Fellows are required to negotiate a scope of research activity that aligns with the mission and objectives of The Hopkins Centre and aims to further rehabilitation research. Priority will be given to research activity that focusses on improved outcomes for people with lifelong disability due to traumatic injury.
- d. THC Fellowships can be held in conjunction with other Fellowships or research funding as long as Applicants can demonstrate capacity to deliver on the aims of the Fellowship and the requisite Management approval has been secured.
- e. Fellowships that are exclusively focussed on professional development and training, including attendance at workshops, courses or conferences will not be considered.
- f. Approval from your Department Head/Manager is required as well as the Department Head/Manager from the Host Organisation (if different from your place of employment). This approval can be provided by letter or email to [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au) with your application. The approval must include the Applicant's name and current position, Fellowship topic, timeframe and any contributions (cash or inkind).

### Eligibility for Clinician-Researcher Fellowships

Clinician-Researcher Fellows must meet the requirements of the Short-term Clinical Fellowship and in addition:

- g. Fellows must have minimum Honours 2A in research academic qualification.
- h. Fellows without an MPhil or PhD must include a plan to enrol in one of these courses in their application.

- i. Clinician-Researcher Fellows and their Service Area Manager must enter a Research Agreement with The Hopkins Centre and agree to a scope of research activity and outcomes within a specified time period. The Hopkins Centre Executive must approve any changes to the Fellowship including the Fellow and/or research activity proposed.
- j. The Fellow must take intellectual responsibility for the project, including its conception, strategic decisions and communication of the results and have the time and capacity to complete the Fellowship objectives.
- k. The Fellow must ensure the research work proceeds in accordance with the Research Agreement, including preparation of reports in accordance with the schedule at the required times. The Fellow is also be expected to present on their research at THC events and governance meetings.
- l. The Fellow must notify the Centre [hopkinscentre@griffith.edu.au] if there are any changes in circumstances which may impact on the progress of the project, or his/her ability to conduct the Fellowship to completion.

### **Selection**

Fellowships must have the capacity to strengthen research culture within and between the Host Organisation and the Hopkins Centre. Fellowships must also provide an opportunity to further the research career of the successful Applicant and assist them to lead change in practice or service delivery in their local context.

Each Fellowship application will be evaluated according to the below selection criteria and approved by the Centre Management Committee.

### **Assessment Criteria**

<b>Criteria</b>	<b>%</b>
1. Quality of the research work proposed (scientific quality, feasibility, significance, interdisciplinary component)	30
2. The value of the embedded Fellowship (expertise transfer, collaboration, co-publication/co-production) demonstrated	25
3. Resume of the Applicant and research experience (relative to career stage)	25
4. Benefits to Service Area; target population; and career development of Applicant	15
5. Novelty of the proposed Fellowship	5

## **Ethics, Governance & Reporting**

All relevant research governance approvals must be obtained and documentation of approval provided to Centre.

## **Affiliation and Acknowledgements**

Successful Fellows will be expected to acknowledge The Hopkins Centre (with approved branding) on all outputs and products developed during the period and into the future where these are related directly to the work generated from the Fellowship.

## **Reporting Requirements**

Fellowship holders will be asked to participate in THC events and present at one meeting or event on the outcomes of their Fellowship. Fellows will also be invited to provide a 3 minute video on their research for inclusion on the THC website.

A progress and final report will be required for the Clinician-Researcher Fellowship and one final report for the Short-term Fellowships. The reports will be no more than 2 pages and will include a description of research activity, outcomes and plans for future research. Templates for the reports and short video will be provided.

Certificates will be awarded on receipt and approval of the Final Report. Applicants will also be required to submit a signed letter (or email) by their Employer certifying that they returned to work and intend to stay for 6 months after completion of the Fellowship.

The Research Support Unit can assist with reporting requirements and all reports should be submitted via [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au).

## **Further information**

For any questions about the Fellowships please contact Prof Michele Foster on 3176 7531 or email [Michele.foster@griffith.edu.au](mailto:Michele.foster@griffith.edu.au)