

## **2019 Interdisciplinary Seed Funded Research Grants ROUND 6**

The Hopkins Centre: Research for Rehabilitation and Resilience (the Centre) is committed to improving disability and rehabilitation practices, service delivery and systems by developing, translating and implementing interdisciplinary research evidence about real world problems.

### **Aims**

The Centre Seed Grants are intended to support the establishment and conduct of interdisciplinary research that promotes applied research on priority issues and improvements relevant to disability and rehabilitation clinical practice, service delivery and systems. Seed grants provide funding to support interdisciplinary, start-up research; pilot work; translation of research; or the progress and/or upscaling of existing research, with the expectation that interdisciplinary teams will consolidate collaborations that may lead to further research and funding opportunities and/or achieve specific practice or service delivery impacts.

The beneficiaries of the Centre Seed Grants are people living with the long-term consequences of acquired brain injury, amputation, persistent pain, and spinal cord injury as well as developmental, age-related and other life-long disabling conditions. It includes people's networks of support.

### **Priority Areas**

Seed Grants are designed to progress research in priorities areas driven by the new Research Streams of the Centre. Successful projects will be able to demonstrate how the proposed research will value add to existing research activity occurring within these Streams and will also be able to display an affinity with the 4 Pillars of the Centre which reflect our values and approaches to research.

The Hopkins Centre now has 3 key Streams of research activity:

1. ***Spaces and places where people are at their best*** – positive environments and communities  
*This Stream is focused on:* understanding complex interactions between service users, personal wellbeing and their physical, social-political and economic environments.
2. ***Health interventions that people want and need*** – therapeutic interventions and practices  
*This Stream is focused on:* developing, applying and measuring effective practices, techniques and technologies that support early intervention, optimize community participation and improve quality of life.

3. **Policy and systems that deliver fairness and equity** – policy, governance and service systems  
*This Stream is focused on:* examining and assessing policy, legal and rights frameworks and operating systems that underpin service delivery, access and lifetime care.

These Streams are underpinned by 4 Pillars that reflect the values and approaches to research in our Centre.

1. Maximising engagement of service users in the design and implementation of rehabilitation and disability services.
2. Promoting translation through the exchange of relevant knowledge, improving the access and use of evidence, and enhancing implementation methods.
3. Generating interdisciplinary cross-sectoral evidence to solve real-life complex challenges in disability and rehabilitation.
4. Building collaborations and capacity between academics, policy-makers, practitioners and communities to find creative solutions.

### **Consultation with Stream Leaders**

All applicants are encouraged to discuss their Expression of Interest (EOI) with a Stream Leader prior to submission. Stream Leaders will offer applicants guidance in their submission and through a collaborative discussion will provide advice and links to relevant partners and existing projects to strengthen each EOI.

- The points of contact for each Stream are:  
Positive Environments and Communities Stream: Professor Heidi Zeeman ([h.zeeman@griffith.edu.au](mailto:h.zeeman@griffith.edu.au))
- Therapeutic Interventions and Practices Stream: Professor Michel Coppieters ([m.coppieters@griffith.edu.au](mailto:m.coppieters@griffith.edu.au)) & Dr Kerrin Watter ([kerrin.watter@health.qld.gov.au](mailto:kerrin.watter@health.qld.gov.au))
- Policy, Governance and Service Systems Stream: Professor Michele Foster ([Michele.foster@griffith.edu.au](mailto:Michele.foster@griffith.edu.au)) & Dr Karleigh Kwapil ([Karleigh.Kwapil@health.qld.gov.au](mailto:Karleigh.Kwapil@health.qld.gov.au))

### **Funding**

Projects valued between \$20,000 and \$40,000 will be considered. Funds will be issued to successful applicants once ethics approval to commence the project is obtained within the required time period.

### **Conditions of Award**

#### *Proposal Eligibility*

- a. Projects must not be currently or previously funded from any source.

- b. Projects that have secured ethics and/or have a well-developed Project Protocol will be favourable considered.
- c. Eligible expenditures for seed funding include: direct research costs (research assistance, buy-out of clinical time to do research, consumables, fieldwork costs) and knowledge translation (e.g. events, publication cost, marketing collateral). The following items will not be supported: salary for research conducted outside of Australia; usual workplace infrastructure e.g. computers, printers; work funded by postgraduate scholarships or the funding of a scholarship; and conference/travel expenses unrelated to the conduct of the project. Small equipment items will be considered if essential to the project and all avenues to access the equipment from host and partner organisations have been exhausted.

Projects which aim to progress existing quality improvement, clinical audit / chart review, needs analysis or systematic review into research or translation projects, will be considered.

- d. Seed Grant Projects can have a strong correlation to research funded as part of a THC Clinical Fellowship. However, applicants must clearly demonstrate how the seed project is a new and discrete project within the Fellowship and builds on the overarching objectives of the program of work.

#### *Timeframe*

- a. Seed Projects are 12 months duration with a possibility of extension to 18 months in exceptional circumstances.
- b. Lead Chief Investigators may seek approval to vary the timeframe for a Project, however funds must be expended within 12 months. To request a variation, the lead CI must email the Centre at [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au) outlining the justification and proposed new timeframe. The Management Committee (or nominated representative) will consider requests and grant approvals.

#### *Ethics, Governance & Reporting*

- c. All relevant research governance approvals must be obtained and documentation of approval provided to Centre ([hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au)) prior to the commencement of a funded project.
- d. Successful applicants must be prepared to enter into a Research Agreement with The Hopkins Centre which will outline the Project Plan and budget for the project.
- e. A 6 month progress report is required and a final report one month after Project completion. Report templates will be provided to successful applicants.

#### *Affiliation and Acknowledgements*

- f. Successful investigators will be expected to acknowledge The Hopkins Centre (with approved branding) on all outputs and products developed during the grant period and into the future where these are related directly to the work generated from the Seed Grant.

## Personnel Requirements

Applications are invited from teams who **meet all of the following criteria:**

- g. An eligible lead Chief Investigator (CIA) must be identified on the application. The CIA must be a member of The Hopkins Centre and have a substantive position with Division of Rehabilitation (DoR), Metro South Health or Griffith University (at 0.5 FTE or above). If the CIA applicant is not currently employed at 0.5 FTE, a letter of support from their Manager must accompany the application indicating the CI can accommodate the project within their existing workload. The organisation that employs the CIA will be the administering organisation for the grant.

*[DoR staff are eligible for CI status if they are medical, nursing or allied health clinicians working in one of the DoR clinical services (SIU, TRP, SPOT, ABIOS/STEPS, BIRU, BIRU Day Hospital, Jasmine Unit, PPMS, ABI-TRS and Amputee Rehabilitation Clinic). Allied health professionals working in DoR clinical services do not need to be directly line managed by DoR to be considered DoR staff, but do need to be able to demonstrate a significant and ongoing relationship with one of these services.]*

- h. Within the investigator team there must be at least one investigator who has a substantive position with DoR and one investigator with a substantive position with Griffith University (as above).
- i. Preference will be given to projects that prioritise the development of early career researchers who are supported by a team that includes experienced Chief Investigators with demonstrated track records.
- j. Projects that also involve CI researchers from THC Affiliate Partner Organisations including Spinal Life Australia, Synapse, Health Consumers Queensland, Gold Coast Health Service – Rehabilitation, RACQ or Microsoft Health are strongly encouraged.

All Chief Investigators must be members of The Hopkins Centre. [Membership can be sought via The Hopkins Centre website or by emailing [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au).]

- k. Investigators named on the team from other organisations [i.e. external to The Hopkins Centre] are also encouraged to build broader collaborations and should be named as Associate Investigators (AIs). AIs are unable to be the recipients of grant funds from a successful grant application.
- l. All Chief Investigators must provide a brief CV (max 2 pages) with the Application Form. The CIA may submit only one application for Round 6, 2020 Seed Funding Grants. If the CIA has received a Hopkins Centre seed grant in a previous funding round, consideration of a further application is conditional on demonstration of appropriate reporting [e.g. submission of progress or final reports] and sufficient evidence of output i.e. publications (published, in press or submitted for review only), funding submissions, conference papers or other dissemination.
- m. The CIA may be named as a Chief Investigator on one further application for a substantially different research project.

- n. The CIA must take intellectual responsibility for the project, including its conception, strategic decisions and communication of the results and have the time and capacity to complete the project objectives.
- o. The CIA must ensure that there are no impediments to The Hopkins Centre utilising the intellectual property generated by the Project. The planned use of background IP should be identified at the time of application. Any questions should be directed to [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au)
- p. The CIA must ensure there are experienced research assistants/staff to undertake the technical aspects of the project including ethics, governance, analysis and drafting peer review publications.
- q. The CIA must ensure the Project proceeds in accordance with the Project Plan, prepare reports in accordance with the schedule at the required times and ensure all expenditure of Project funds is for project related purposes and otherwise done in compliance with the Project Agreement.
- r. The CIA must notify the Centre [[hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au)] if there are any changes in circumstances which may impact on the progress of the project, or his/her ability to conduct the project to completion.

If you are uncertain regarding eligibility in relation to proposed CIs and AIs please contact [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au).

### **Selection and Assessment**

Funding for Seed Projects will be awarded on merit in open competition. There are 4 steps in the selection process for Seed Project Grants.

1. Call for Expressions of Interest
2. Call for Full Applications
3. Evaluation and Advice from at least 2 Consumer Members and The Hopkins Centre Research Leadership Group
4. Assessment and Approval by the THC Management Committee

#### *Selection Criteria*

Seed Grants must be feasible and have a high quality research plan to deliver on the aims of the project within the timeframe allocated. In addition, successful projects will clearly demonstrate capacity to lead to change in practice or service delivery that ultimately benefits people with lifelong disabling conditions.

Applications will be assessed on merit with regard to the following criteria.

<b>Criteria</b>	<b>%</b>
Feasibility of the project and likelihood of meeting objectives within the stated timeframe	25
Quality of research plan	25

Significance and capacity to lead change in practice or service delivery (including identified opportunities for translation of new knowledge and use of evidence)	15
Strengths of the interdisciplinary collaboration and capacity of the team to build capacity in research	15
Strength of the project to value add to the activities of the Research Streams and align with the Pillars which underpin the Centre's research	10
Justification of budget	10

### **Timeframe**

18 March 2020	Calls for EOI
20 April 2020	Closing date for EOI
1 May 2020	Call for Full Submissions
28 May 2020	Closing date for Full Submissions
June 2020	Panel Assessment
30 June 2020	Announcement of Successful Applicants
June – Dec 2020	Project Agreements; Ethics/Governance Submissions
Jan 2021	Projects Commence
Jan 2022	Projects Conclude

### **Further information**

Research Project questions please contact Prof Michele Foster on [michele.foster@griffith.edu.au](mailto:michele.foster@griffith.edu.au)

Administrative questions please contact the Research Support Team at [hopkinscentre@griffith.edu.au](mailto:hopkinscentre@griffith.edu.au).